

Course Description

The Professional Practices for Business Continuity Professionals are defined as the skills, knowledge and procedures BC professionals needed to lead a BC planning effort. This 5-day course includes 32 hours of instruction followed by the Qualifying Exam. Instructors offer a fast-paced overview of DRII's business continuity planning model and delineate the knowledge, skills and procedures needed to effectively execute each stage. Case study exercises as well as valuable experience sharing by the instructors will be employed during the course to reinforce learning. Singapore SS540:2008 Compliant Workshop is included.

Upon completion of the course participants will

- 1) be reminded of the BC planning and requirements to effectively implement each one;
- 2) confirm their understanding of industry terminology;
- 3) learn recent trends;
- 4) be able to articulate the roles of the BC planner, business components and executive management in developing, testing and maintaining BC plans;
- 5) sit for the DRI qualifying exam and upon passing, be certified as ABCP (Associate Business Continuity Professional);
- 6) have the knowledge to understand and implement the Singapore SS540:2008

Course outline

- BCM Project Management & Executive Support
- Risk Assessment and Analysis
- Business Impact Analysis
- Developing Business Continuity Strategies
- Emergency Preparedness and Response
- Coordination with External Agencies
- Awareness and Training Programs
- Crisis Communications
- Plan Activation
- Plan Development
- Testing and Exercise Programs
- Maintaining & Updating Plans

Brought to you by CCS Enterprise (S) Pte Ltd, DRII's authorised partner in Singapore
141 Middle Road, #05-01, GSM Building, Singapore 188976; Contact person: Gester Tan or Adelyn Yap
Phone: (65) 6338 6226; Fax: (65) 6338 1510; E-Mail: enquiry@DRI-Singapore.org; website: www.DRI-Singapore.org

Duration	: 5 days
Time	: 9:00am - 6:00pm
Dates	: -21, 28 March & 4, 18, 25 April (Sat) -13, 14, 15, 16 & 17 April -18, 19, 20, 21 & 22 May -22, 23, 24, 25 & 26 June
Course	: Days 1 - 4, 9:00am - 6:00pm; Day 5, 9:00am - 12:00 noon
Qualifying Exam	: Day 5, 2:00pm - 5:30pm
Fee	: S\$4,500* + Prevailing GST



ABCP is endorsed under the Enhanced CITREP.

The Enhanced CITREP supports up to 80% of the course and exam fees, capped at \$3000 per trainee. Organisations are eligible for Absentee Payroll at \$50 per day per trainee for full time training. Terms and conditions apply. For full details, please visit www.ida.gov.sg/citrep.

MR Ref: CITREP09/MR/09-04/116

Who should Attend

Target for individuals with less than two years of industry experience, but who have minimum knowledge in business continuity management. The course offers an overview of the BC planning process through the Professional Practices for Business Continuity Professionals.

Trainer Credential

Mr Andrew L.W. Lee (CBCP) has 28 years of experience in the banking industry and was the Vice President, Regional Head of BCM for Asia Pacific, Deutsche Bank AG. He speaks at business continuity conferences and facilitates workshop regularly. He is the principal trainer for DRI Singapore.